

4-H Club Advisor

Volunteer Position Description

Ohio 4-H Program

The Ohio State University Extension

Position Title:

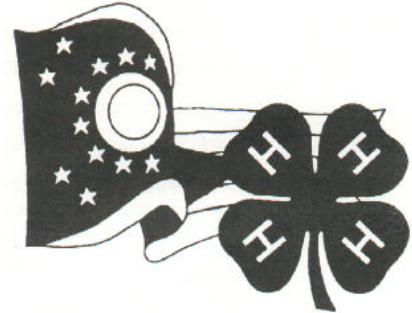
4-H Club Advisor

Time Required:

March - August (generally)

Location:

Lawrence County, Southeastern Ohio



General Purpose:

- ◆ Serve as liaison between the county Extension office, local 4-H professional and 4-H members, their parents and other volunteers regarding 4-H club programs.
- ◆ Support 4-H professionals, volunteers and members in conducting meaningful educational experiences to help youth grow and reach their fullest potential.
- ◆ Inform and encourage members, parents and other volunteers to actively participate in appropriate 4-H opportunities.

Specific Responsibilities:

- ◆ Be committed to young people and their growth in all areas.
- ◆ Advise 4-H club members regarding their contributions to and participation in club activities.
- ◆ Be dedicated to young people and sensitive to their abilities and needs.
- ◆ Encourage 4-H members' and parents' interest and participation.
- ◆ Welcome parents' ideas, activity and project assistance, cooperation, support, and attendance at 4-H activities.
- ◆ Follow all 4-H guidelines and policies of The Ohio State University Extension, the Ohio 4-H Program and the Lawrence County 4-H program.
- ◆ Recruit new members when the club has openings.
- ◆ Attend all (or most) of the club meetings and activities.
- ◆ Read 4-H newsletters and literature from the Lawrence County Extension office and keep members, parents and other volunteers informed.
- ◆ Participate in one or more volunteer development opportunities per year.
- ◆ Be aware of 4-H projects available, help members select projects and encourage parents to support their child's project work.
- ◆ Inform members and parents of project evaluation requirements and dates.
- ◆ Continually provide feedback to members, letting them know when they are doing a good job and advising them when they need to improve.
- ◆ Praise members for the progress they make.

Qualifications:

An individual serving as a 4-H Club Advisor must have:

- ◆ The ability to teach and motivate youth while nurturing positive self esteem, decision making, responsibility and leadership in the youth.
- ◆ A sincere interest in teaching and sharing knowledge and skills with youth and adults in an educational setting.
- ◆ The ability to organize information and materials and delegate responsibility.
- ◆ The ability to work and communicate effectively in verbal and written forms.
- ◆ The ability to motivate parents and other volunteers to assume leadership positions.
- ◆ The ability to work with minimal supervision from professional staff.
- ◆ A sincere interest in working with other volunteers and professional staff in an educational setting.
- ◆ A willingness to become familiar with and work within the philosophy and guidelines of the Ohio State University Extension, Ohio 4-H Program and Lawrence County 4-H program.

Salary:

Volunteer. Unsalaries.

Benefits:

- ◆ Opportunity to work with youth and provide positive support and growth experience.
- ◆ To develop lifelong friendships with youth, parents and other volunteers.
- ◆ To develop communication and leadership skills.
- ◆ To learn organizational and time management skills.
- ◆ Skills gained to expand career growth and potential.
- ◆ Gain respect for community needs and civic responsibility.

The Ohio State University Extension

Agrees To:

- ◆ Provide training opportunities that will help the volunteer meet the needs of members, advisors and parents.
- ◆ Provide appropriate manuals, pamphlets, audio-visual aids, newsletters and other resource materials.
- ◆ Have professionals available to consult with advisors on a one-to-one basis.
- ◆ Provide opportunities for professionals to listen to advisors' ideas to help improve the 4-H program.
- ◆ Provide appropriate recognition and awards to advisors.

Supervising Professional:

Laura Jane Murphy, Extension Agent, 4-H Youth Development
OSU Extension, Lawrence County
1 Veteran's Square
Ironton, Ohio 45638
740-533-4322

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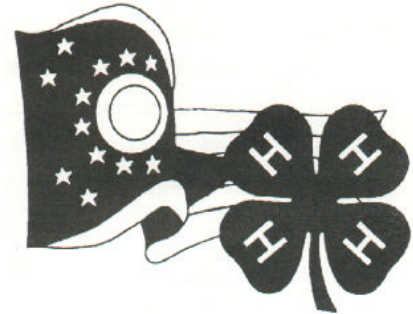
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