

## 4-H Camp Counselor

### Volunteer Job Description

Ohio 4-H Program

The Ohio State University Extension

**Position Title:** 4-H Camp Counselor

**Time Required:** 20 Hours training (determined by agent) with at least 15 hours on site prior to event.

Training Opportunities:

**Lawrence Co. Teen Retreat, Feb. 27-29, 2004, 15 hours (\$25)**

**March 9, Training 6 p.m., 1 hour**

**March 26-27, Counselor Camp, Canter's Caves, 15 hours (\$25)**

**April 5, 7:30 p.m., 2 hours**

**April 13, 6 p.m., 1 hour**

**April 22, 7 p.m., 2 hours**

**May 18, 7 p.m., 2 hours**

**May 24, 7 p.m. (Teen Leader Mtg), 2 hours**

**May 27, 7 p.m., 2 hours**

**Location:** Lawrence County Cloverbud Day Camp, Collins Career Center Farm, June 3  
Beginner's Camp, Canter's Caves, June 21-24  
Intermediate Camp, Canter's Caves, June 7-10

### General Purpose:

- Assist in conducting age appropriate, educational camping programs for youth.
- Provide a safe and positive physical and emotional environment for youth development in residential camping situation.
- Serve as a liaison among the Extension Professionals, camp personnel, 4-H members, and other volunteers regarding 4-H camping programs.

### Specific Responsibilities:

- Sign and abide by the OSU Extension 4-H Volunteer Standards of Behavior and abide by the Youth Protection Policy and Guidelines.
- Model positive behavior management techniques and not use any form of physical or emotional abuse.
- Assume the responsibility for one or more assigned areas:
  1. Cabin Counselor
  2. Program Coordinator
  3. Activities Coordinator
- Be directly responsible to the Extension Agent in charge of camp and perform duties as requested.
- Work cooperatively with all other camp personnel whether permanent staff, summer staff, volunteer, or teen counselor.
- Know camp rules, abide by them, and enforce them with all persons in camp.
- Recognize that counselors are at camp for the camper's benefit and only secondarily for their own development and enjoyment.
- Participate in one or more volunteer development opportunities each year.
- Arrive on time for assigned responsibilities.
- Exercise mature, good judgement in assuming responsibility for and working with youth.

## 4-H Camp Counselor Contract

The signing of this agreement by the 4-H Camp Director and \_\_\_\_\_ binds them to the following terms:

1. \_\_\_\_\_ agrees to serve as a camp counselor to the best of his or her ability, to sign and abide by the Ohio 4-H Volunteer Standards of Behavior, to perform the specific responsibilities listed in the 4-H Camp Staff Job Description, and to abide by the rules, procedures, and Ohio 4-H Youth Protection Policy and Guidelines covered in staff training.
2. The dates of the agreed service are \_\_\_\_\_. This job requires full-time (up to 24 hours per day) presence throughout the camp. The 4-H Camp Director may terminate the service of the volunteer at any time. **Specific behaviors that will result in immediate termination include: behavior deemed to be abusive to campers or other staff; possession or use of alcohol, tobacco, or controlled substances; inappropriate or intrusive sexual behaviors; or being absent from assigned duties.**
3. The counselor agrees to complete at least 20 hours of training.
4. This is a volunteer position and no salary will be paid.
5. By signing this agreement, the volunteer is making a statement that he or she has never been convicted for child or sexual abuse.

### ACCEPTED ACCORDING TO THE ABOVE TERMS AND CONDITIONS,

SIGNED \_\_\_\_\_  
4-H CAMP DIRECTOR

SIGNED \_\_\_\_\_  
COUNSELOR APPLICANT

DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE \_\_\_\_\_

DATE \_\_\_\_\_

SIGNED \_\_\_\_\_  
PARENT GUARDIAN